

# SUBSTITUTION FORM

## EXISTING REGISTRANT INFORMATION

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FULL NAME

REGISTRATION CONFIRMATION NUMBER (IF APPLICABLE)

## NEW REGISTRANT INFORMATION

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FULL NAME

REGISTRATION CONFIRMATION NUMBER (IF APPLICABLE)

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TITLE/POSITION

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ORGANIZATION

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TELEPHONE

SEND EMAIL CONFIRMATION TO

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DATE

## PAYMENT INFORMATION

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CARD HOLDER NAME

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CARD NUMBER

EXP DATE

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DATE

CVV NUMBER

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BILLING ADDRESS

CITY/STATE

### HBA SUBSTITUTION POLICY

Confirmed registrations may substitute their registration by 18 April 2019.

A completed substitution form must be received in writing via email to [hba@hbanet.org](mailto:hba@hbanet.org) no later than 18 April 2019.

After 18 April 2019, all registration substitutions must be made **on-site** at the HBA Woman of the Year Registration Desk. A completed substitution form must be attached for all substitution requests.