

# CANCELLATION FORM

## REGISTRATION INFORMATION

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FULL NAME

REGISTRATION CONFIRMATION NUMBER (IF APPLICABLE)

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TITLE/POSITION

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ORGANIZATION

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TELEPHONE

SEND EMAIL CONFIRMATION TO

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DATE

### HBA CANCELLATION POLICY

Confirmed registrants may cancel and receive a full refund (minus a \$150 USD administrative fee) until 1 April 2020.

A completed cancellation form must be received in writing via email to [hba@hbanet.org](mailto:hba@hbanet.org) no later than 1 April 2020.

Registrants who do not cancel by 1 April 2020 date and do not attend will be responsible for the full registration fee.