

SUBSTITUTION FORM

EXISTING REGISTRANT INFORMATION

FULL NAME

REGISTRATION CONFIRMATION NUMBER*

** If applicable*

EMAIL ADDRESS

NEW REGISTRANT INFORMATION

FULL NAME

DATE

TITLE/POSITION

ORGANIZATION

TELEPHONE

SEND EMAIL CONFIRMATION TO

HBA SUBSTITUTION POLICY

Confirmed in-person registrations may substitute registrations until 2 May 2023. A completed substitution form must be received in writing to hba@hbanet.org no later than 2 May 2023. No substitutions will be given after this 2 May 2023.

For virtual registrations, tickets are non-refundable. However, substitutions will be accepted up to 72 hours prior to the start of the event. A completed substitution form must be received in writing to hba@hbanet.org no later than 12 May 2023.